

Total Response

Post applied for: _____ Post ref: _____

Personal

Surname	Forenames (s)
Address	Contact telephone no(s) and convenient time for us to contact you
Do you possess a current driving licence? Yes <input type="checkbox"/> No <input type="checkbox"/>	Please give any details of any endorsements/ disqualifications

Education

(Most Recent First)

Establishment	From	To	Qualifications obtained. List below GCSE, (or equivalent) 'A' level passes etc including grades

Membership of Professional Bodies

(inc. Level of Membership, date obtained and renewal date)

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Professional Qualifications

(With dates)

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Present or most recent employment

Title:	
Dates employed:	Current salary:
Employer:	
Address:	
Key responsibilities of post and reasons for leaving:	
Period of notice required by your present employer:	

Previous Employment

In date order – (Most Recent First)

Employers name and address	From	To	Title and key duties of post and reason for leaving

Statement in support of application

Please give details of relevant experience or any other information you would like to be considered in support of your application.

Please continue on a separate sheet if necessary indicating your name and post applied for.

Referees

Please give details of two individuals, not related to you, who will provide employment references. At least one reference **must** be from your present or most recent employer.

Please note that referees will **not** be approached prior to interview.

Name	Position	Organisation address and telephone numbers

Please declare any relationship to any Board member or employee of the Association. Please give name, position and relationship below.

If your application is successful a Criminal Records Disclosure will be required for certain posts.

By signing and returning this application form, you consent to the Shropshire Housing Group using and keeping information about you, provided by you or by third parties, such as referees, relating to your application or future employment. Such information may include details relating to ethnic origin, health and criminal record.

I understand that should my application be successful I may be required, where notified, to undergo a Criminal Records Disclosure.

The information contained in this Application is, to the best of my knowledge, true.

Signed:

Date:

If offered the post you will be required to provide evidence of your qualifications.

Equal Opportunities Statement

At Total Response, we recognise the damage that disadvantage and discrimination can cause. We are committed to equal opportunities and will take positive steps to ensure that you will not be treated less favourably than anyone else in your dealings with us because of race, religion, gender, marital status, sexual orientation, disability, class or age.